

THE FIELDS HOMEOWNERS ASSOCIATION
(ARCHITECTURAL REQUEST)
APPLICATION FOR PERMIT FOR EXTERIOR CHANGE OR ALTERATION

ADDRESS: _____ OWNER: _____
Home # _____ Cell # _____ Email: _____

NOTICE: ALL EXTERIOR CHANGES AND ADDITIONS REQUIRE WRITTEN APPROVAL OF THE BOARD OF DIRECTORS. PLEASE SUBMIT THIS FORM IN DUPLICATE, PLUS A SKETCH, IF APPLICABLE, WHICH INCLUDES: **MATERIAL, DESIGN, COLOR, SIZE, HEIGHT, FINISH, LOCATION IN THE YARD OR ON THE HOUSE, ALONG WITH A COPY OF YOUR LOCATION SURVEY FROM WHEN YOU PURCHASED YOUR HOME. ALL APPLICATIONS MUST BE SIGNED BY THE HOMEOWNER. PLEASE MAIL OR FAX TO THE FIELDS HOMEOWNERS ASSOCIATION, INC., C/O UNLIMITED PROPERTY MANAGEMENT, P.O. BOX 2965, WESTMINSTER, MD 21158, PHONE #: 443-717-4257, FAX #: 410-552-8346. TO EXPEDITE RECEIPT OF YOUR REQUEST, PLEASE EMAIL THE COMPLETED INFORMATION TO:**
jaimkb@unlimitedpropertymgmt.com

TYPE OF CHANGE APPLIED FOR: _____ Exterior Paint Colors _____ Shed
_____ Deck/Porch _____ Fence _____ Roof _____ Door _____ Windows _____ Paint Colors
Other: _____

Describe Change: (attach additional sheets as needed)

Material(s) To Be Used:

Colors:

Size & Location:

RECEIVED _____	UNIT OWNER SIGNATURE _____
ARCH. REVIEW DATE _____	VOTES: In Favor _____ Opposed _____
	Abstained _____
BOARD REVIEW DATE _____	In Favor _____ Opposed _____
	Abstained _____
_____ APPROVED _____ NOT APPROVED	
_____ APPROVED Subject To The Following Limitations / Requirements:	

*****Homeowners seeking to install a fence, shed, or other permanent structure are responsible for ensuring that the footprint of any improvement or replacement structure is contained within the confines of the property on which it is proposed*****

THIS APPROVAL EXPIRES IF CHANGE IS NOT COMPLETED BY _____ (3 Months).

Unlimited Property Management, Agent

The Fields Homeowners Association

Date

Date